

## Registration form for visitors to the UKW: Information on the handling of your data

### 1. Who is responsible for processing your data?

The University Hospital Würzburg (UKW), Institution of Public Law, Josef-Schneider-Straße 2, 97080 Würzburg is responsible for processing your data,  
Email: [info@ukw.de](mailto:info@ukw.de), telephone: 0931 201-0.

### 2. How can the data protection officer be contacted?

The VHF has appointed a data protection officer.  
His contact details are as follows: Data Protection Officer of the University Hospital Würzburg, Josef-Schneider-Straße 2, 97080 Würzburg or [datenschutz@ukw.de](mailto:datenschutz@ukw.de).

**3. What data are processed, for what purposes and on what legal basis?** We process the data you provide in the questionnaire for visitors to the UKW, i.e. your surname and first name, your contact details, data on the person visited and questions about your state of health.

We are obliged to collect this data on the basis of a directive of the Bavarian State Government (§4 Sbs.2 Sentence 4 BayIfSMV).

The legal basis can be found in Article 9 section 2 letter i. of the GDPR.

### 4. To whom might your data be transmitted?

Your personal data will be transferred to the Würzburg Health Authority (Gesundheitsamt) if we are legally obliged to do so. This would be the case if there was transmission of COVID-19 at the same time as your visit to the UKW.

### 5. Is data transferred to countries outside the European Union?

A transfer to countries outside the European Union (EU) is not intended.

### 6. How long will your data be stored?

Your data will generally be deleted after two months at the latest. The exception is the case under point 4. in which the data will be deleted after the legal retention periods have expired.

### 7. Rights of persons affected

In principle, you have the right to information (Article 15 GDPR). Should incorrect personal data be processed, you have the right to correction (Article 16 GDPR). If the legal requirements are met, you can request the deletion of personal data (Article 17 GDPR), the restriction of processing (Article 18 GDPR) or data transmission (Article 20 GDPR), as well as object to processing (Article 21 GDPR). Restrictions and modifications of the aforementioned rights may result, for example, from Article 9 and 10 BayDSG. Should you assert these rights against the UKW, the UKW will check whether the legal requirements are met. To assert the above rights, please use the form available on the Internet at the following address [www.ukw.de/recht/datenschutz](http://www.ukw.de/recht/datenschutz)

Irrespective of this, you can contact the data protection officer of the UKW (see point no. 2) with all concerns regarding your data, and of course with a complaint about data protection violations. You also have the right to complain to a data protection supervisory authority if you believe that the processing of your data is not permitted under data protection law. The Bavarian State Commissioner for Data Protection, Postfach 22 12 19, 80502 Munich, is responsible for the UKW.